

## COMMON QUESTIONS ABOUT THE FREE KEYBOARD

### **How am I supposed to remember what all the keys do?**

No one can remember what all the keys do. That is why we have the [Ctrl H] index. In the middle of editing, just press [Ctrl H] to see what the keys do.

### **How do I find out all the options and features of each key?**

A fuller description of each key is obtainable by pressing the letter of the key while in the index [Ctrl H]. This gives you a half screen description of the key. A better way is to press the key and then look at help. All of the complex keys have help to guide you in picking options.

### **Why are some of the WordPerfect macros repeated here?**

Many of the WordPerfect macros have been improved to work better with Reveal Codes [F11] and to have help. CALC and EDIT have had major improvements made to them.

### **Why are the WordPerfect keyboards repeated here?**

The WordPerfect keyboards have had the [Alt K] key added to make it easy to switch between keyboards.

### **Why doesn't the Free Keyboard work for me?**

If it has never worked, you probably did not use the Install macro to install it. Make sure that the location of files [Shift F1]LK is pointing to the keyboard. Make sure that the macro MACROLOC is in the same directory as the FREE Keyboard and is pointing (edit it to see) to the location of the FREE macro library.

If it used to work and has stopped, try these things:

- Press [Ctrl 6] twice to activate the current keyboard. Pressing it once deactivates the keyboard
  - Check that the location of files [Shift F1]LK is still pointing to the Keyboard.
- System managers sometimes reset this pointer while changing printer setups.
- Sign out and try again

### **Why are these macros so large?**

Many macros written by other people are one or two hundred bytes in size while many of these macros run ten or twenty thousand characters in length. I believe that the whole purpose of a macro is to shift work from people to machines so these macros try to save both keystrokes and memory cells. This add 90% of the code, but makes the macros "user friendly". In addition, there are lots of comments in the code to make the macros "macro changer friendly".

### **What are all these macros ending with \_H?**

The files ending in \_H are help macros that are called by macros of the same name. Text takes up twice as much space in a macro as in a text file. This makes commented macros huge. We have therefore moved the help screens out of macros that were too large already.

**What are all these macros ending in \_1 and \_2?**

These are parts of one macro. We try to break them down into parts for two reasons: (i) the macro editor sometimes drops characters with macros over about 12K; and (ii) less used features can be grouped so that parts that may rarely be used are not called into memory. Unless you are using a good memory manager (like OS/2), you need all the low memory you can get.

**What is Freeware - do I have to pay to use these macros?** The author retains the copyright in the macros but lets anyone use them without cost for any purpose except one - you are not allowed to sell or otherwise charge for the macro. If this bothers you, contact me - I will usually give permission to include a macro in a shareware set if you have improved it. I also usually give permission to include individual macros in a shareware set if you give me permission to include some of your macros, or macro elements, in my Freeware set. My objective is to help the entire WP community.

**Are there any known problems with any of the keys?**

Some users have reported that [Alt R] is sometimes not deleting its wide margin code. I have been unable to reproduce the problem or ever have it happen to me. There seems to be no pattern to it and it only happens now and then. This is puzzling since it is one of the simpler macros and is well tested. Your experiences would be appreciated since I can see no patterns of documents or use involved.

**Can I install the Keyboard without using your install macro?**

**Why are there so many macros?**

**Can I just use some of these macros?**

**How do I replace your name and address with mine?**

**How do I edit the macros, especially the large ones?**

These questions, and more, are answered in #Q&A-INS.DOC

10. **How do I get in touch with the author?**

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